

## **FORWARD PLAN OF KEY DECISIONS**

*Proposed to be made in the period April 2011 to July 2011*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from April 2011 to July 2011.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
Katia Richardson on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

## **Consultation**

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

## **Reports**

Reports will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the relevant meeting.

## **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

## **Making your Views Heard**

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

### **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11**

<b>Leader:</b>	<b>Councillor Stephen Greenhalgh</b>
<b>Deputy Leader (+Environment and Asset Management):</b>	<b>Councillor Nicholas Botterill</b>
<b>Cabinet Member for Children's Services:</b>	<b>Councillor Helen Binmore</b>
<b>Cabinet Member for Community Care:</b>	<b>Councillor Joe Carlebach</b>
<b>Cabinet Member for Community Engagement:</b>	<b>Councillor Harry Phibbs</b>
<b>Cabinet Member for Housing:</b>	<b>Councillor Lucy Ivimy</b>
<b>Cabinet Member for Residents Services:</b>	<b>Councillor Greg Smith</b>
<b>Cabinet Member for Strategy:</b>	<b>Councillor Mark Loveday</b>

*Forward Plan No 107 (published 15 March 2011)*

## LIST OF KEY DECISIONS PROPOSED APRIL 2011 TO JULY 2011

*Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.*

**New entries are highlighted in yellow.**

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
<b>April</b>			
Cabinet	18 Apr 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 10 Amendments</b>	Leader of the Council
	Reason: Expenditure more than £100,000	Report seeks approval to changes to the Capital Programme and Revenue Budget.	Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Award of Term Contract for Tree Maintenance 2011-2014</b>	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Key Decision required to award this contract to the tenderer deemed to have submitted the most economically advantageous tender.	Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Housing Development Company</b>	Cabinet Member for Housing
	Reason: Affects more than 1 ward	Consideration to establish organisational structures for a Local Housing Company.	Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Children's Centres</b>	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Seeking a decision on the proposed reconfiguration model of children's centres taking into consideration the views expressed in the public consultation.	Ward(s): All Wards

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Cabinet	18 Apr 2011	<b>Housing Capital Programme 2011/12</b>	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	Setting out the proposed Housing Capital Programme 2011/12 and seeking authority to initiate projects and incur expenditure subject to relevant further approvals.	Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Award of Recruitment Advertising and Executive Search &amp; Selection Contract</b>	Leader of the Council
	Reason: Expenditure more than £100,000	- Recruitment advertising, standard transactional and creative - Strategic HR support such as job fairs, materials, branding -Additional services such as response handling, public notices and outplacement.	Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Advertising and communication tender</b>	Leader of the Council
	Reason: Affects more than 1 ward	Results and decision on market testing of an advertising contract following closure of H&F News. This will be a Leader's Urgency Paper to allow the contract to be awarded in April following the paper's closure.	Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Lyric Theatre Redevelopment</b>	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000	Paper addressing the education offer from The Lyric Hammersmith to schools in the local authority and how this might be further developed through the proposed capital investment programme.	Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Property Disposals Programme</b>  Providing details of the current property disposal programme. Authority is sought to dispose	Deputy Leader (+Environment and Asset Management), Leader of the Council, Cabinet Member for Children's Services, Cabinet Member for Residents Services, Cabinet Member for Community Care

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	Reason: Expenditure more than £100,000	of the properties identified in the report.	Ward(s): Avonmore and Brook Green; Fulham Reach; Hammersmith Broadway; Munster; Outside the Borough; Palace Riverside; Shepherds Bush Green; Town
Cabinet	18 Apr 2011	<b>Measured Term Contract for Risk Assessment Surveys and Associated Remedial Works on Communal Hot and Cold Water System in Housing Properties - Boroughwide</b>  Tender acceptance report seeking approval to the letting of the contract.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Short Breaks Funding For Disabled Children</b>  Stress on families with disabled children can be reduced by the provision of Short Breaks services. This report explains the funding gap which needs to be bridged in order to maintain to the current level of support services to families with disabled children. And seeks agreement to additional funding.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Reforming Public Services through Lean Systems Thinking</b>  Approval for delegated authority to appoint and award a contract for consultancy support to reform public services through Lean Systems Thinking.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Improving Council Estates in Hammersmith and Fulham with limited disposals - the borough framework</b>  A policy framework to establish improvement and investment strategies for	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards

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		housing estates in the borough and the Council's housing stock in general.	
Cabinet	18 Apr 2011	<b>Family Support Programme</b>  To ensure continuation of front line services we are seeking approval to fund current Children's Centres services and associated staff reorganisations until 30 June 2011. 1) To extend the contractual arrangements with Children's Centre until 30th June 2011. 2) To approve the use of the EIG funded contingency of £1.1m to fund Children's Centres and associated staffing reorganisations.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Apr 2011	<b>Serco Contract Review</b>  Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward.  <i>Published on 16 March 2011</i>	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
<b>May</b>			
Cabinet	9 May 2011	<b>A transport plan for Hammersmith &amp; Fulham 2011 - 2031</b>  The Local Transport Plan for Hammersmith & Fulham is a statutory document required by all London Boroughs to show how they intend to implement the Mayor's Transport Strategy.	Deputy Leader (+Environment and Asset Management)
	Reason: Budg/pol framework		Ward(s): All Wards

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Cabinet	9 May 2011	<b>Sex and Relationships and Substance Misuse Education Tender</b>	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000	For Cabinet to approve the contract award in June 2011. This will be a 1 year contract with option to renew on a yearly basis with an approximate value of £125k in the first year (including £20k start up costs)  The tender will seek a single provider to re-develop, manage and deliver the highly regarded sex and relationships and substance misuse programme currently delivered in LBHF schools, colleges and youth settings.	Ward(s): All Wards
Cabinet	9 May 2011	<b>Hammersmith Park Sports Facility project - appointment of works &amp; services contractor</b>	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	To approve the appointment of the contractor to undertake the works and services contract for the redevelopment of Hammersmith Park All Weather Pitch as selected and agreed by the project's Tender Appraisal Panel and approved by the Project Board.	Ward(s): Wormholt and White City
Cabinet	9 May 2011	<b>Decision to Award Term Contracts for Road2010 Condition Surveys</b>	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Road2010 Road Condition Surveys 2011-2013	Ward(s): All Wards
Cabinet	9 May 2011	<b>Tri-Borough Working Update</b>	Leader of the Council
	Reason: Affects more than 1 ward	The Council has been in discussion with neighbouring boroughs, Royal Borough of Kensington & Chelsea and City of Westminster, about the potential for shared services.	Ward(s): All Wards

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		This report will update the proposals that will then go out for comment	
<b>June (provisional date)</b>			
Cabinet	20 Jun 2011	<b>Disposal of Air Rights at Planetree Court</b>	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	This report recommends the disposal of air rights above the vehicular entrance of Council owned accommodation at Planetree Court to the adjacent Jacques Prevert school to facilitate classroom and playground expansion for the school.	Ward(s): Avonmore and Brook Green
Cabinet	20 Jun 2011	<b>Shepherds Bush Common Improvement Project</b>	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.	Ward(s): Shepherds Bush Green
Cabinet	20 Jun 2011	<b>Rationalisation of Leisure Facilities</b>	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	Existing Leisure Management Contract for Phoenix Leisure Centre and Janet Adegoke Swimming Pool has not represented value for money.	Ward(s): Wormholt and White City
Cabinet	20 Jun 2011	<b>Possible changes to Taxicard Scheme</b>	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000	In a context of reducing funding from Transport for London and increasing demand for the Taxicard scheme, a public consultation was carried out to seek views on future options. This report will summarise the public consultation responses and will put forward recommendations for the Taxicard scheme going forward.	Ward(s): All Wards



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Cabinet	20 Jun 2011	<b>Pension Administration Services: Setting up a Framework Agreement - Award Report</b>  To approve the award of a Framework Agreement on behalf of the Council and other London Councils for Pension Administration Services to the contractor in Appendix to commence on 1st October 2011 for a period of four years.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	20 Jun 2011	<b>Travel Assistance Policies</b>  SEN Travel Assistance Policy and Post 16 Transport Policy	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
<b>July (provisional date)</b>			
Cabinet	18 Jul 2011	<b>Economic Development Update</b>  This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards